

FINANCIAL POLICY

We invite you to contact us with any questions regarding our fees and billing policies. It is important for you to have all your questions addressed and we will assist you in any way possible. It is critical for you to also, inform us of any changes in your billing demographics; such as change of address/phone numbers and/or insurance coverage. We **ONLY** accept "cash or check" as methods of payment (NO credit/debit cards). With that being said, please review the following financial guidelines for William J. Tsai, M.D., Inc. Thank you.

MEDICARE – PART B:

We do accept assignment on Medicare claims, and, providing you have given us your secondary insurance information, your supplemental insurance will be billed for the remaining 20% of your claim(s) (including Medicare's annual deductible). **We do not accept Medi-Cal (Cal-Optima) as 2ndry/supplemental insurance!** You, the patient, will be responsible and billed accordingly if: (1) You do not have a supplemental insurance to Medicare. (2) Your supplemental insurance denies payment. (3) There are any remaining unpaid portions your supplemental insurance categorizes as "patient responsibility" (i.e. deductibles, co-insurance amounts, etc.).

PPO, POS, EPO:

It is necessary for you to understand your own medical insurance coverage. It is your responsibility to obtain prior authorization for referrals to specialists and outside services such as scans, x-rays, lab testing, etc. We will, of course, always be here to assist you through the process. We strongly advise you contact your insurance carrier to explain any issues or concerns you may have regarding coverage. All **co-payments** are due and collected on the day of your visit (before Dr. Tsai examines you). You, the patient, will be responsible and billed accordingly if: (1) Your insurance denies payment on your claim(s). (2) There are any remaining unpaid portions your insurance categorizes as "patient responsibility" (i.e. deductibles, co-insurance amounts, etc.).

CASH:

All **cash accounts** are due and payable on the day of visit (before Dr. Tsai examines you). Our cash rates are as follows: (1) \$220.00 for first office visit and (2) \$140.00 for each visit thereafter. This rate is solely for Dr. Tsai's fee only. All labwork testing and imaging services incur additional charges which will be handled and billed at their respective facilities.

MISC FEES:

Request for Medical Records – We must first be in receipt of (1) patient's signed release and (2) \$30.00 copy fee. All records will be released upon completion of above cited items.

Physician Forms Completed by Dr. Tsai – Give us original forms with \$30.00 form fee payment (we give you a receipt and time-stamp your forms). Return to us after one(1) business week to pick up your completed forms. You, the patient, will be responsible for mailing out the originals (we only scan/keep copies here in your chart).

I acknowledge receiving, reading and understanding the policies outlined and reviewed above. I agree to comply with the financial policies of William J. Tsai, M.D., Inc.

Printed Name of Patient

Signature of Patient

Date